



# Università Cattolica Del Sacro Cuore

Academic Curriculum

## Refer to Laura!



Laura Ferrari

Academic Curriculum Courses

#### **How to get in contact**



- Email: laura.ferrari@unicatt.it
- Phone: (0039) 02 7234 5802
- International students services office:
  Via Carducci, 28/30 3<sup>rd</sup> floor Follow the blue arrows on the floor!
- Office hours: Monday Friday
  Morning: 9.30am 12.30pm
  Afternoon: 2.30pm 5pm
- Come to the office, ask for an **online**virtual appointment via email or using
  TEAMS

## **Table of contents**

In this session you will learn:

- How to look for your course schedule
- How to modify/confirm your STUDY PLAN
- How to add your courses to Blackboard

## Useful Apps and Websites



iCatt
Personal student page
(Website or Android | Apple)

#### (to download once you have finalised your study plan)



Blackboard
Manage your courses
(Website)

These apps are very useful for you to have on your phone for when you are moving between lessons to check classrooms and buildings of your lessons. You will also receive updates and messages from your professors through Blackboard.

It is important to have your study plan FIXED on your iCatt page (web version) before you look on the app!



We recommend using Chrome or Firefox browsers (NOT Safari)



#### Check when your courses start and on which days they will be offered

Note that your courses might have **different starting dates** depending on the Faculty to which they belong. Let's check together:

ECONOMIC S 1 <sup>st</sup> trimester	ECONOMIC S (Italian profile)	BANKING AND FINANCE	PSYCHOLOGY LANGUAGES/ HUMANITIES/ EDUCATION/ POLITICAL AND SOCIAL SCIENCES	LAW
1 Septe		8 September	29 September	6 October

Find the general academic curriculum calendar online at the following link: https://international.unicatt.it/ucscinternational-CALENDARIO%20Academic%20Curr\_EN\_2526.pdf

Cattolica International curriculum courses will start on September 15th

### Your course schedule on iCatt

If you selected Academic curriculum courses during the enrolment process, you can see these courses on the iCatt App or on your iCatt page.

If the selection of the courses you made during the enrolment process is NOT correct or is incomplete you should update your study plan (on the WEB version of iCatt) first so that your schedule will be available on the iCatt App or on your iCatt page.

You still have time to change your courses and update your study plan!

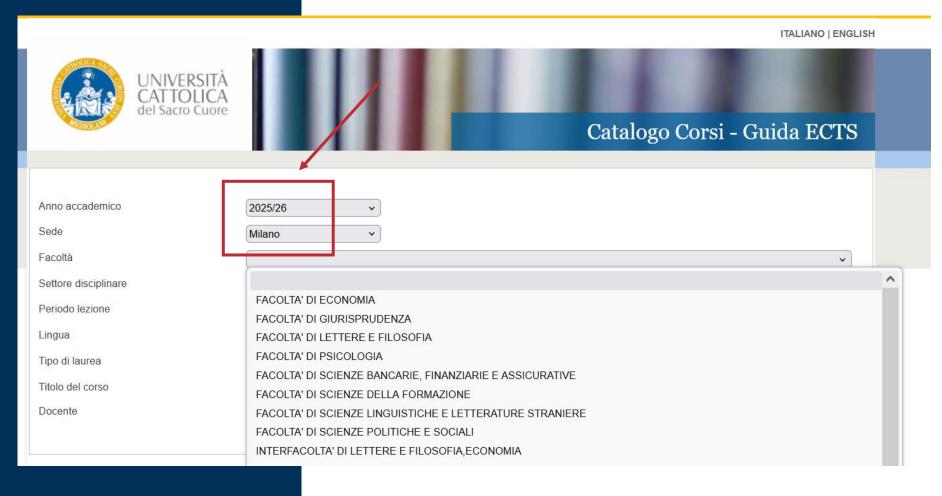
#### Your course schedule

- You will be asked to complete and confirm your study plan by October
- You will be asked to register for final exams (only academic)

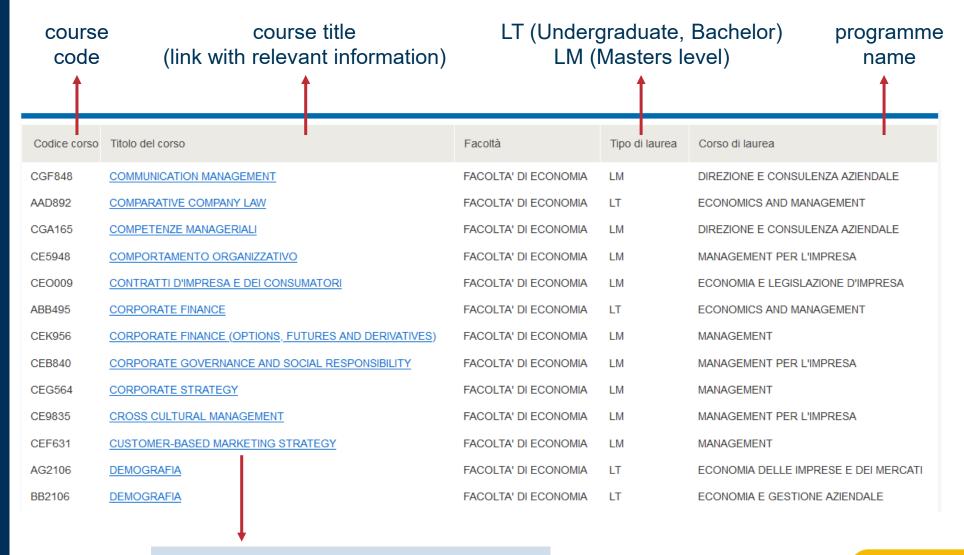
Dedicated presentation on exam registration sent by email around beginning of November.

There is no 'Online Registration' for Academic Curriculum courses like with the international curriculum.

#### Your course schedule - ECTS Guide

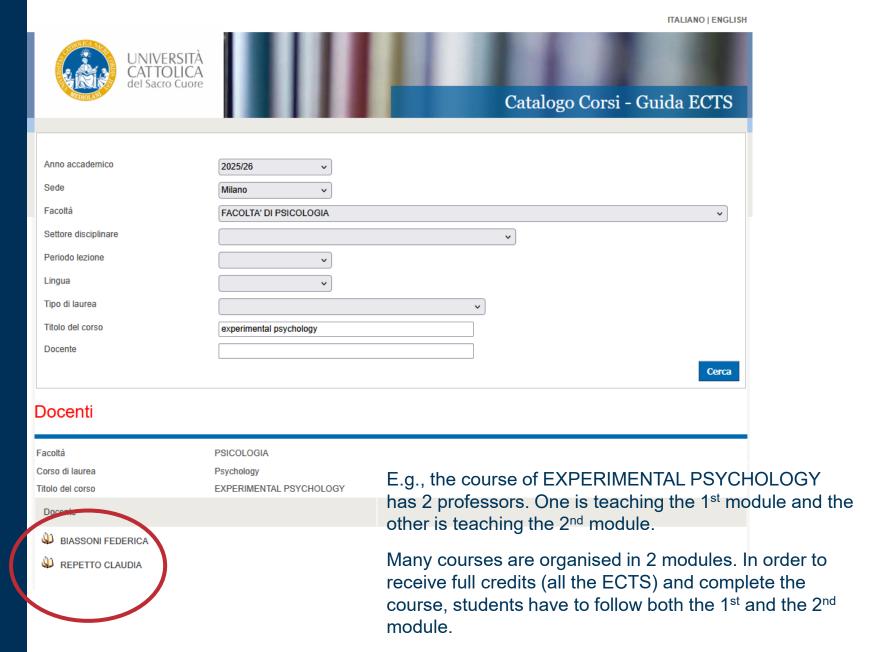


- Select the academic year (2025/2026)
- Select the campus (Milan)
- Select the Faculty



Click on the course name/title

→ more information is displayed.



By clicking on the **book icon** next to the professor name (see previous slide), more information on the course is displayed:

#### Numero Crediti ECTS = the Number of ECTS credits

**Periodo di lezione:** when the course is delivered (ie. Annual; Primo semestre; secondo semestre; 1<sup>st</sup> trimester; 2<sup>nd</sup> trimester; 3<sup>rd</sup> trimester only for School of Economics coursework in English and if the part of the course is the 1<sup>st</sup> or 2<sup>nd</sup> module).

#### Scheda ECTS Facoltà **PSICOLOGIA** SCIENZE E TECNICHE PSICOLOGICHE Corso di laurea Tipo corso di laurea LAUREA EXPERIMENTAL PSYCHOLOGY Titolo del corso Docente REPETTO CLAUDIA Codice corso PAP029 Numero crediti ECTS 8.0 1° Semestre - 1° Modulo Periodo lezione Ore di insegnamento per settimana N/A Settimane di lezione Modalità di iscrizione al corso Iscrizione attraverso la scelta del proprio piano di studio dalla pagina personale dello studente iCatt Modalità di iscrizione all' esame Iscrizione dalla pagina personale dello studente iCatt Lingua Inglese Programma del corso Scarica Orario lezioni Vedi Date appelli

By clicking on **ORARIO LEZIONI**, you will find out **when** and **where** classes are held.

As in the example below, the classes of this course are <u>on Tuesday, Wednesday and Thursday (You must follow ALL classes!)</u>

#### UNIVERSITÀ CATTOLICA del Sacro Cuore



ALENDARIO AULA dai 31/07/2025	5		
Giorno	Orario	Aula	Note
30/09/2025 - Martedi 01/10/2025 - Mercoledi 02/10/2025 - Giovedi 07/10/2025 - Martedi 08/10/2025 - Mercoledi 09/10/2025 - Mercoledi 14/10/2025 - Martedi 15/10/2025 - Mercoledi 16/10/2025 - Mercoledi 21/10/2025 - Mercoledi 22/10/2025 - Mercoledi 23/10/2025 - Giovedi 28/10/2025 - Mercoledi 28/10/2025 - Mercoledi 30/10/2025 - Mercoledi 30/10/2025 - Mercoledi	13:30 - 15:30 08:30 - 10:30 10:30 - 12:30 13:30 - 15:30 08:30 - 10:30 10:30 - 12:30	OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco OL.211 Diamante 2-3 SF.304 G. 025 S. Giovanni Bosco	

#### **Important notes**

Always check the name of the building!

Be sure to check the schedule of BOTH modules!

## Notes on classrooms and buildings

Make sure to check the letter reported before the room number.

It indicates the building where the class is located.

#### B.111 = Buonarroti



#### **Index of the buildings**

- **G** = Gemelli **Main Campus** *L.go Gemelli, 1 20123 Milano*
- C = Carducci Cattolica International Building
   Via Carducci, 28 20123 Milano
- SA = Sant'Agnese Sant'Agnese Building Via Sant'Agnese, 2 – 20123 Milano
- **B** = Buonarroti **Buonarroti Building**Piazza Buonarroti, 30 (entrance from via Giotto) 20145 Milano
- OL = Olona Olona Building
   Via Olona, 2 20123 Milano
- **LA** = Lanzone *Via Lanzone*, 29 – 20123 Milano
- MR = Morozzo della Rocca Via Morozzo della Rocca, 2/A – 20123 Milano
- NI = Nirone
  Via Nirone, 15 20123 Milano
- SF = San Francesco

  L.go Gemelli, 1 20123 Milano

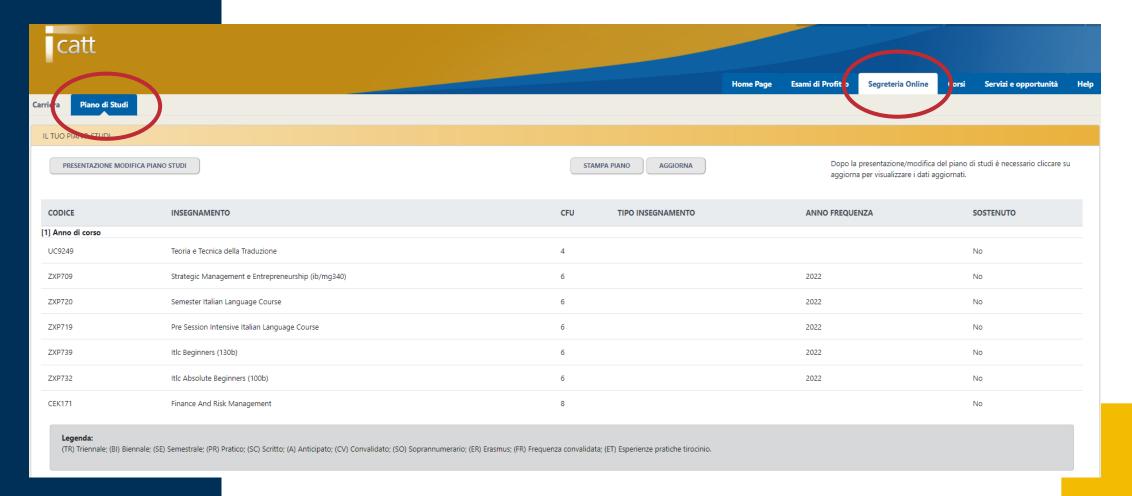
#### Discover the Study Plan (Piano di Studi)

If the selection of courses you made during the enrolment process is different from the courses you wish to keep in your study plan now, you should modify your study plan.

This must be done ASAP ©

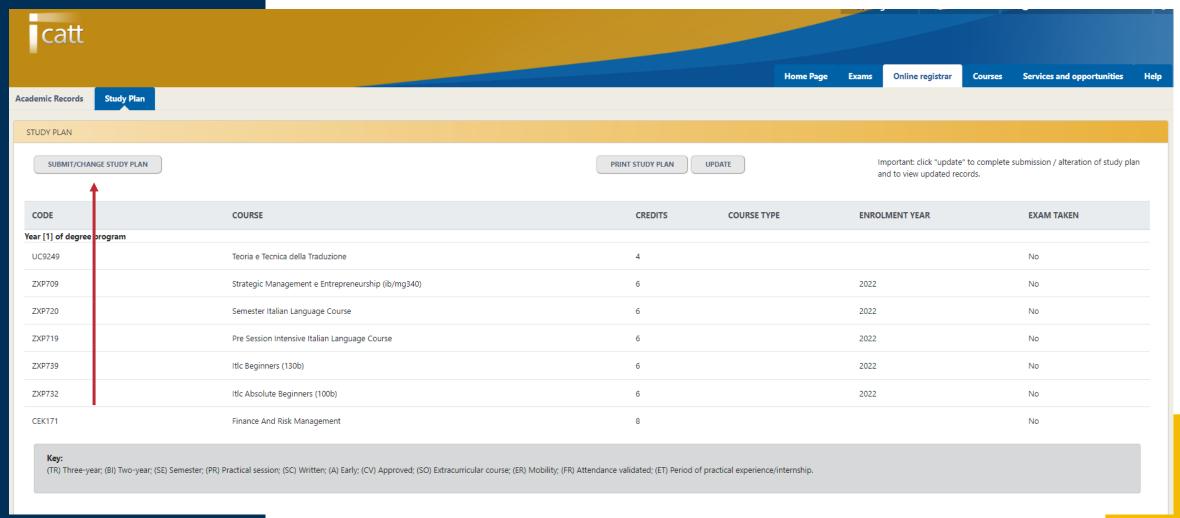
#### Where can you see the courses in your study plan?







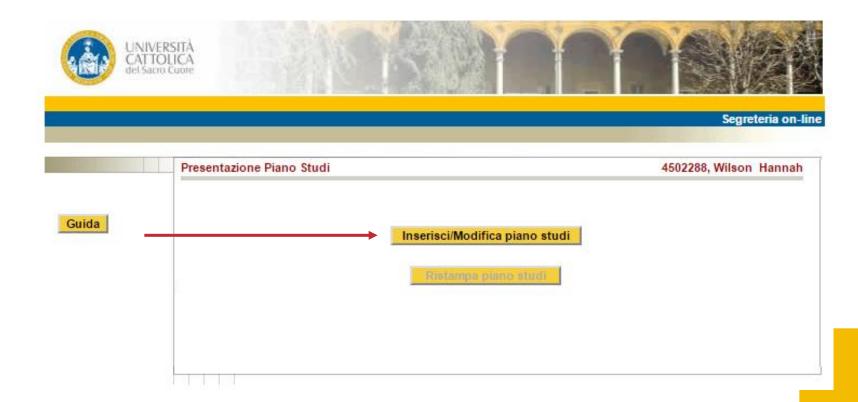
Click on: SUBMIT/CHANGE study plan





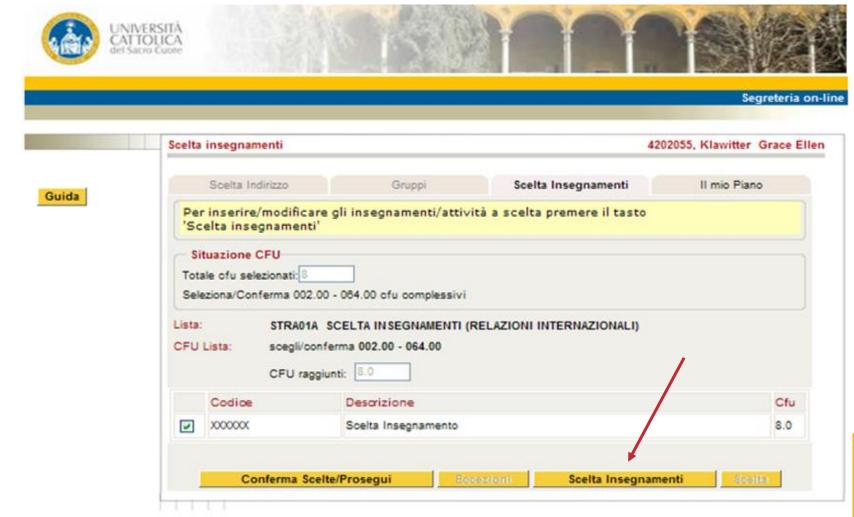
### From this point onwards the platform will be ONLY IN ITALIAN

Click on: INSERISCI/MODIFICA PIANO DI STUDI





Click on: **SCELTA INSEGNAMENTI** 



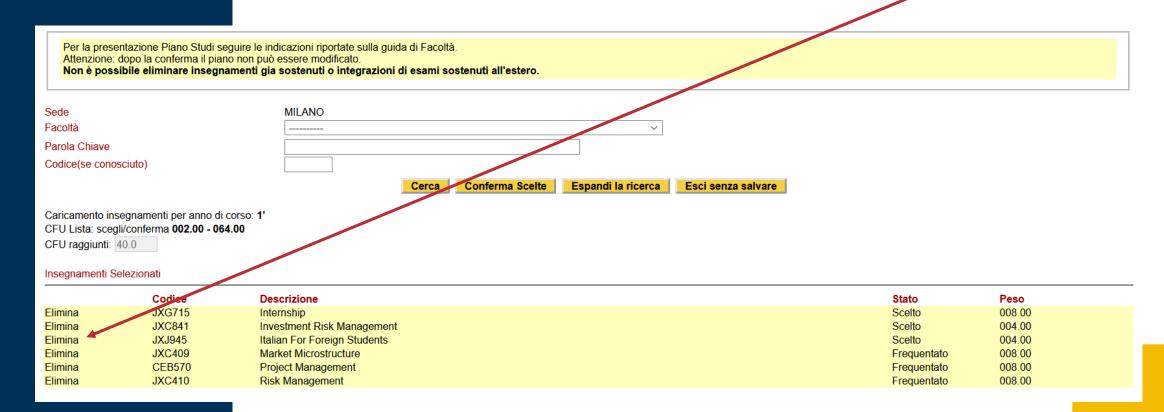
#### This page shows the courses you have selected



(your international curriculum courses may not be shown yet)

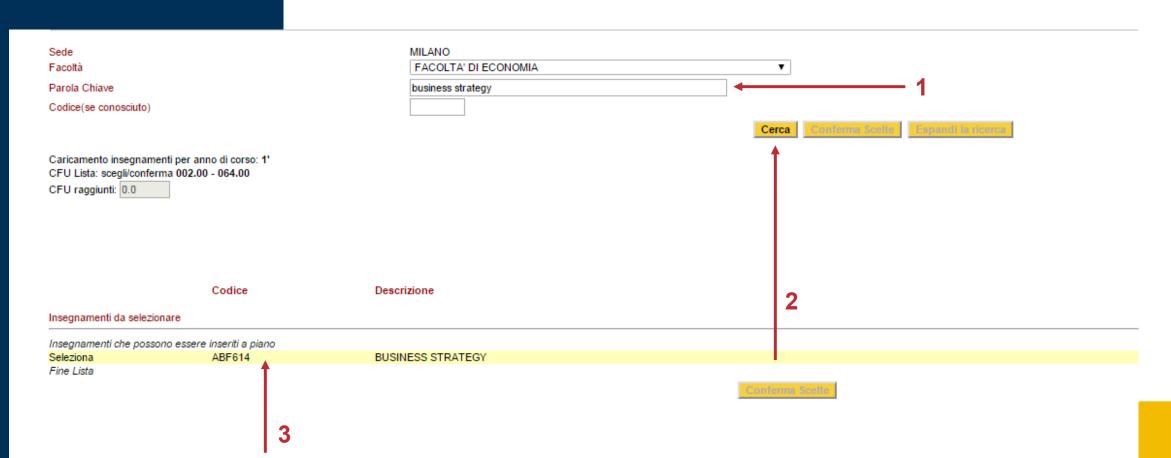
#### 3 possibilities:

- All the courses you want to take are there? GREAT! Nothing has to be done
- You are not interested anymore in some of them? CLICK ON ELIMINA
- Some courses are missing? You need to add them. (next slide)





From the field 'PAROLA CHIAVE': insert the exact name of the COURSE (course title) and click on CERCA. The course is displayed below.



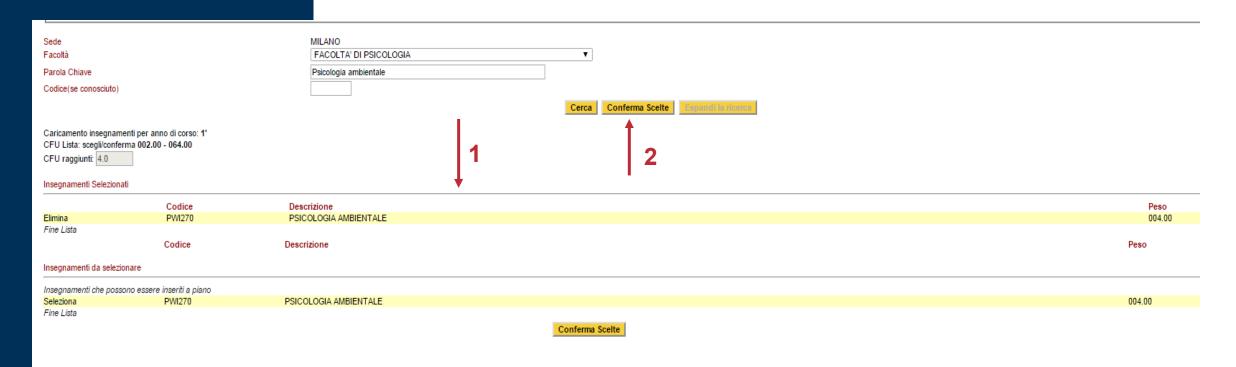


If the course you want is displayed, click on **SELEZIONA** and the course will be uploaded into your Study Plan

Sede Facoltà		MILANO FACOLTA' DI ECONOMIA	▼
Parola Chiave		business strategy	
Codice(se conosciuto)			
			Cerca Conferma Scelle Espandi la ricerca
Caricamento insegnamenti p CFU Lista: scegli/conferma ( CFU raggiunti: 0.0			
	Codice	Descrizione	
Insegnamenti da selezionare			
Insegnamenti che possono e	essere inseriti a piano		
Seleziona _	ABF614	BUSINESS STRATEGY	
Fine Lista			Conforma Saelle

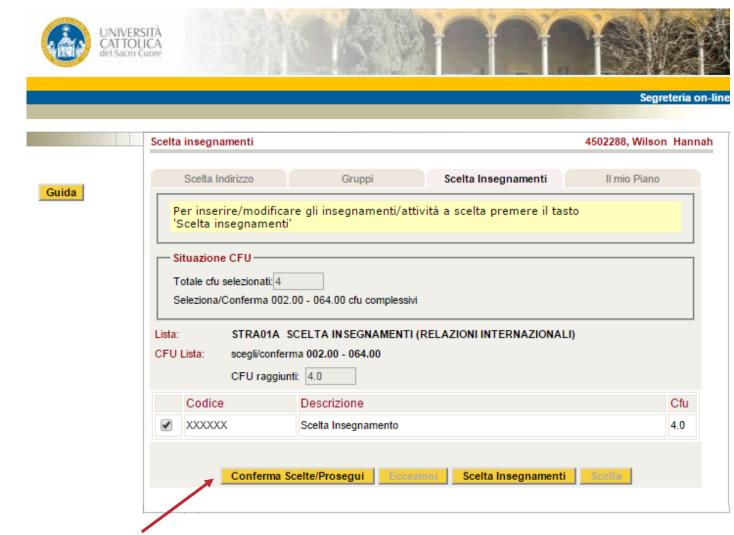


The course will appear as included in your Study Plan (1). In order to confirm the selected course, click on **CONFERMA SCELTE** (2)



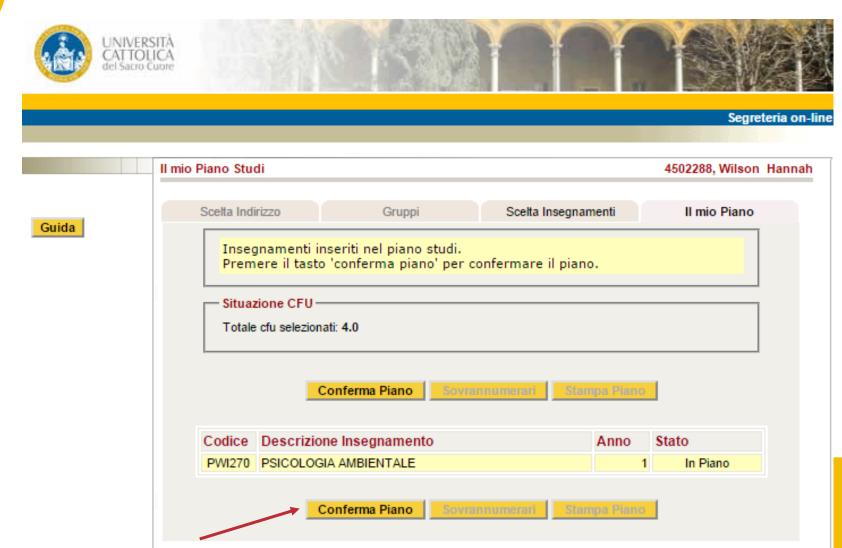


Click on the button: CONFERMA SCELTE / PROSEGUI



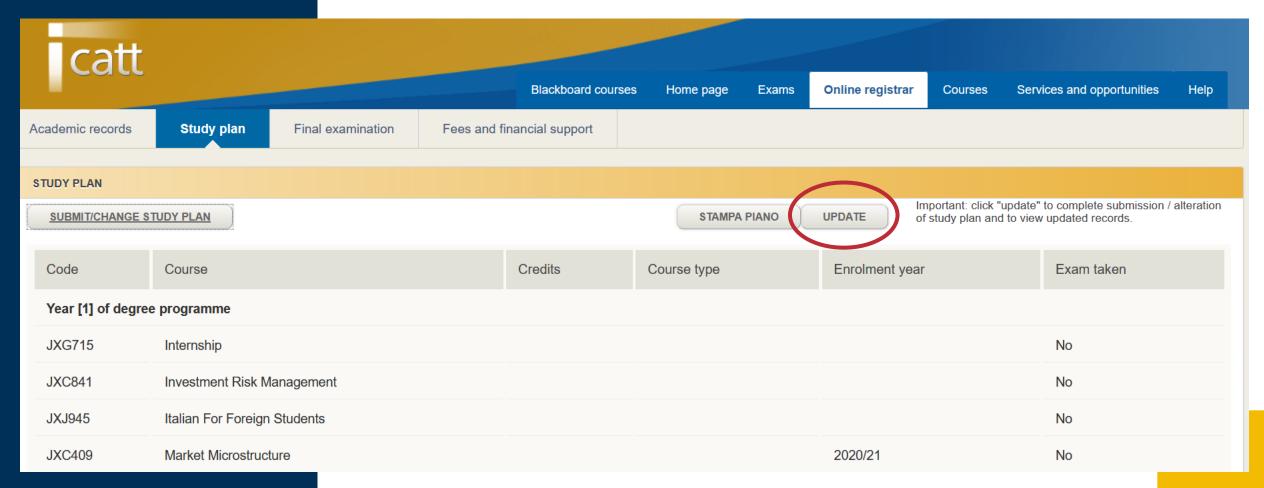


Click on the button: **CONFERMA PIANO** (Confirm study plan)





Once ALL the courses are added **BE SURE TO CLICK <u>UPDATE</u>** (this means your iCatt App will display the correct courses)



BE SURE TO
UPDATE YOUR
STUDY PLAN
NO LATER
THAN THE
END OF OCTOBER

If you do not do this action on time, you will have issues registering for your final exams.

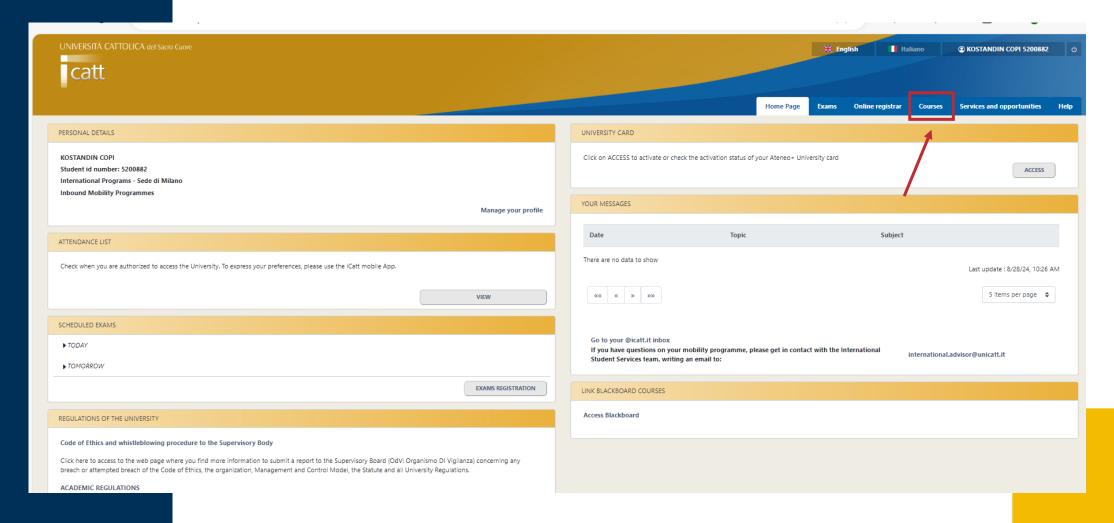


- Blackboard is where you will receive course materials and communications from your professors.
- Once you have decided on your courses, you must add each single course to BLACKBOARD through your iCatt page (web version).
- NB: Blackboard is an essential informative and sharing platform, however it is <u>NOT</u> your study plan.

Make sure that the courses listed under the section STUDY PLAN (in iCatt) and the ones listed in BLACKBOARD correspond!

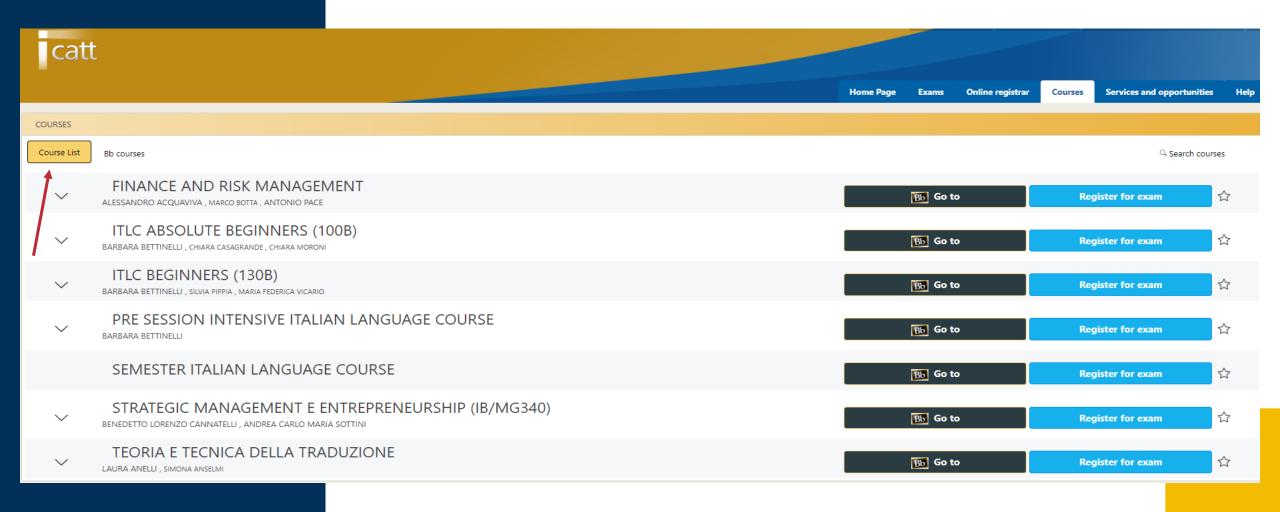


Enter iCatt and click on the tab COURSES/CORSI





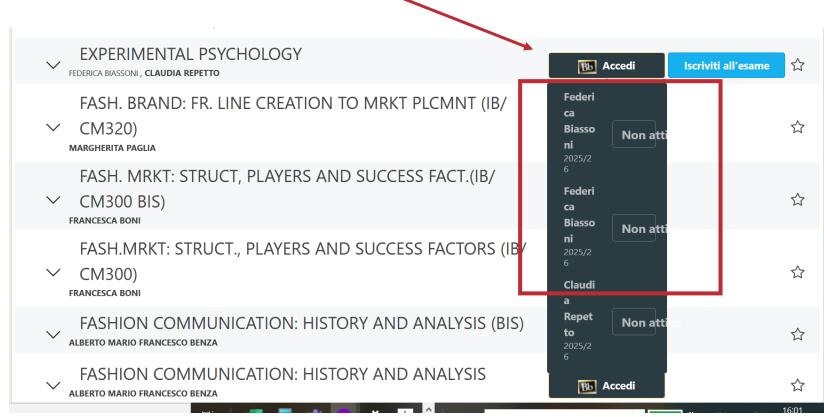
- Under the section COURSE LIST you will find all the courses you have previously added to the study plan.
- BE SURE TO UPDATE YOUR STUDY PLAN BEFORE YOU DO THIS!





Click on the black BB button and press the blue **SELECT** button (not visible yet). **This will automatically add your course to BB**.

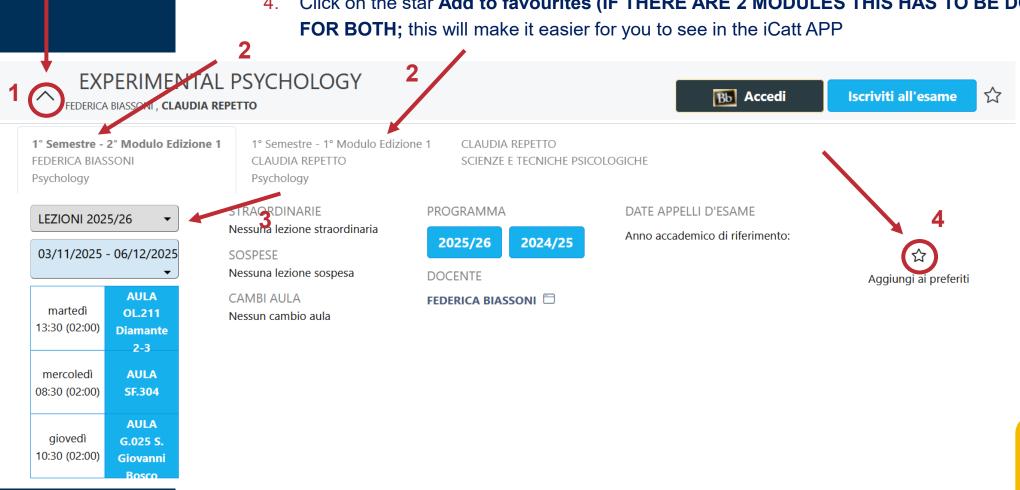
Some courses might not be active yet. In that case, wait for the beginning of the course.



#### More info on your course



- Click on the ^ arrow close to the title of the course
- Select the tab «1° semestre» (of both 1° Modulo AND 2° Modulo if there are two) you will be able to check more details about your course.
- BE SURE THE GREY LABEL SHOWS 2025/2026 LESSONS
- Click on the star Add to favourites (IF THERE ARE 2 MODULES THIS HAS TO BE DONE FOR BOTH; this will make it easier for you to see in the iCatt APP



#### How to access BB from your iCatt page





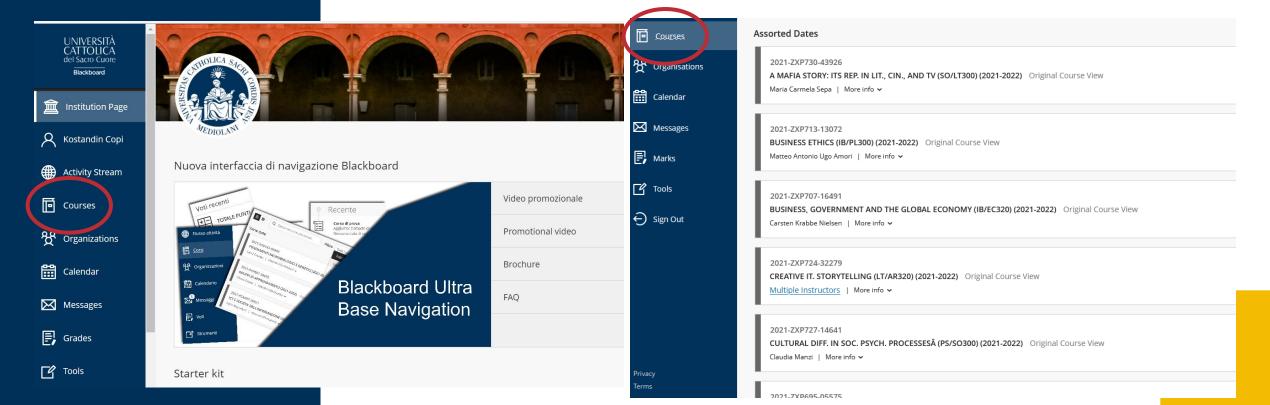
LINK BLACKBOARD COURSES

Go to Blackboard



On Blackboard, click Courses on the left side menu





## ECTS credits reduction

Even if you are staying at Cattolica for the FALL SEMESTER ONLY, you might be interested in following *half* of an ANNUAL COURSE.

#### This is the procedure you should follow:

- Talk to the professor of the annual course you are interested in and ask them if you can follow *only half* of the course (during the FALL semester) and take the final exam during the January / February exam session.
- Add the course code to your study plan.
- As a consequence, you will receive a REDUCTION OF CREDITS (usually half) for that specific subject.
- Our office will take care of that.

## Thank you!

Any questions?

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or

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