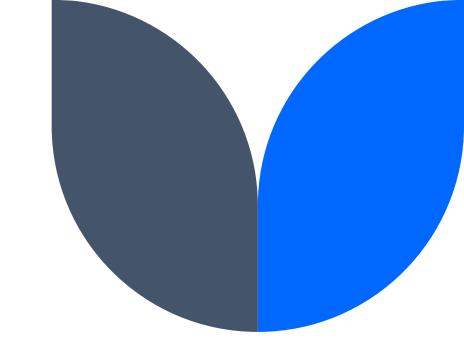
Cattolica International Curriculum

International Curriculum page







Agenda



Semester Calendar



Course features & How courses are managed



Cattolica International Academic Policies



Add/drop Procedure



International Student Services page













International Student Services - Academic year 2024/25

Before your arrival

During your stay

Life in Milan

Checklist for Students: From Application to Arrival	V
Cattolica Communications	V
Orientation event	V
Health and Safety	✓

International Curriculum page





Cattolica International





Cattolica International Curriculum - Spring 2025

Useful resources:



The Cattolica International Curriculum has been created specifically **for international students only** and courses are formulated to have an international teaching approach.

The curriculum is managed by the Cattolica International department and this means that it operates in a different way to the wider Cattolica Academic Curriculum.

There are **limited spaces available** in the International Curriculum courses, so **students are required to complete the Online Registration**, where they secure their spot in the courses they want.

After this, students can change their course selections when they arrive at Cattolica, during the first two weeks of the semester in the Add/Drop period. In order to be prepared for the semester, we recommend that you read all the information on this page.



International Curriculum contacts

Francesca De Martini International Student Services Team Coordinator

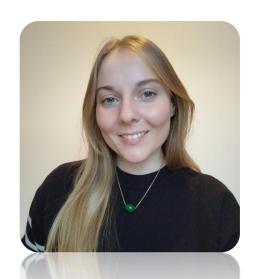


Email:

@francesca.demartini1@unicatt.it

Phone: (0039) 0272345221

Olivia Menghini
International Curriculum Course Coordinator



Email:

<u>oliviapaige.menghini@unicatt.it</u>

Phone: (0039) 0272345217



Via Carducci 30, 3rd floor

Find us in the office or on TEAMS!



Important dates



Semester Calendar

Cattolica International Curriculum – Spring 2025 Calendar

FEBRUARY 2025		
1	SAT	
2	SUN	
3	MON	Arrival 1
4	TUE	Orientation 1
5	WED	Orientation 1
6	THU	Orientation 1
7	FRI	
8	SAT	
9	SUN	
10	MON	
11	TUE	
12	WED	
13	THU	
14	FRI	
15	SAT	
16	SUN	
17	MON	Arrival 2
18	TUE	Orientation 2
19	WED	Orientation 2
20	THU	Orientation 2
21	FRI	
22	SAT	
23	SUN	
24	MON	Courses begin
25	TUE	
26	WED	
27	THU	
28	FRI	

	M	ARCH 2025
1	SAT	
2	SUN	
3	MON	
4	TUE	
5	WED	
6	THU	
7	FRI	Add / Drop Deadline
8	SAT	
9	SUN	
10	MON	
11	TUE	
12	WED	
13	THU	
14	FRI	
15	SAT	
16	SUN	
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	
30	SUN	
21	MON	

APRIL 2025		
1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	
7	MON	Midterm Exams
8	TUE	Midterm Exams
9	WED	Midterm Exams
10	THU	Midterm Exams
11	FRI	Midterm Exams
12	SAT	
13	SUN	
14	MON	
15	TUE	
16	WED	
17	THU	Spring Break
18	FRI	Spring Break
19	SAT	Spring Break
20	SUN	Spring Break/Easter
21	MON	Spring Break/Easter Monday
22	TUE	Spring Break
23	WED	
24	THU	Withdrawal Deadline
25	FRI	Public Holiday
26	SAT	
27	SUN	
28	MON	
29	TUE	
30	WED	

	MAY 2025		
1	THU	Public Holiday	
2	FRI		
3	SAT		
4	SUN		
5	MON		
6	TUE		
7	WED		
8	THU		
9	FRI		
10	SAT		
11	SUN		
12	MON		
13	TUE		
14	WED		
15	THU		
16	FRI		
17	SAT		
18	SUN		
19	MON		
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT		
25	SUN		
26	MON	Final Exams	
27	TUE	Final Exams	
28	WED	Final Exams	
29	THU	Final Exams	
30	FRI	Final Exams/ Programme ends	
31	SAT		

Curriculum schedule

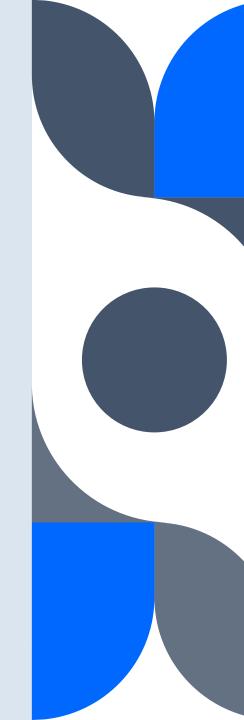
Spring 2025 International Curriculum general schedule The schedule shows the names of the professors and the course code. Subject areas are divided by colour. See the course list here: https://international.unicatt.it/ucscinternational-8685.htm 09:30 | 10:30 | 10:30 | 11:30 | 12:30 | 12:30 | 13:30 | 14:30 | 14:30 | 15:30 | 16:30 | 16:30 | 17:30 | 18:30 Sepa Edition B ZXT88 Cereda ZXP729 Cooking lab 1 ZXS171 Monday Franzoni ZXP700 ettinelli/Baggio Edition A Boni Edition A ZXP704 Benza Edition B ZXW792 Benza Edition A ZXV380 Cornaggia ZXS570 Groves ZXP706 Groves ZXP692 Groves ZXW452 Nielsen ZXP708 Saltini/Colasurdo Edition A Saltini/Colasurdo Edition E Toccaceli ZXP694 ZXP711 Toccaceli / Minelli ZXW441 Garassini/ Fornasari Pietroboni ZXS569 Cannatelli/Sottini Edition B Cau/Cannatelli Ed. A Cooking lab 2 ZXS171 **ZXP709** ZXS173 Beccanulli ZXT856 Carini ZXS571 Quarenghi ZXP717 Cooking lab 3 ZXP698 Groves ZXT430 Lala Hu ZXW790 Belloni ZXP722 Groves ZXS568 Amori ZXP713 Manzi ZXP727 Procacci ZXP718 Nicolosi ZXS609 Cau/Cannatelli Ed. B Boni/ Napoli ZXS567 Belloni/Pagani ZXP721 Toccaceli ZXT431 Quarenghi ZXW791 Nielsen ZXP707 Sepa Edition B ZXT88 Cereda ZXP729 Cooking lab 4 ZXP698 Wednesday Perbellini ZXP702 Perbellini /Provenzi ZXP7: Franzoni ZXP700 Bettinelli/Casagrand Edition B ZXS171 Benza Edition B ZXW792 Benza Edition A ZXV380 Boni Edition B ZXS170 Comaggia ZXS570 Groves ZXP706 Groves ZXP692 Groves ZXW452 Nielsen ZXP708 Saltini/Colasurdo Edition E Toccaceli ZXP694 Toccaceli / Minelli ZXW441 Garassini/ Fornasar Pietroboni ZXS569 Brunazzi ZXP689 **ZXP695** Cooking lab 5 ZXS171 ZXS173 Beccanulli ZXT856 Carini ZXS57 Cooking lab 6 ZXP698 Lala Hu ZXW790 Belloni ZXP722 Amori ZXP713 Groves ZXS568 Groves ZXT430 De Vargas ZXP693 Pietroboni ZXP699 Cau/Cannatelli Ed. B. Regalia ZXS566 **ZXV378** Manzi ZXP727 Procacci ZXP718 Quarenghi ZXW791 ZXP723 Toccaceli ZXT431 Nicolosi ZXS609 Capitani ZXW440 Belloni/Pagani ZXP721* Pagani ZXP696 riday Paglia ZXP705

- See the full course list on the

 International Curriculum page. Look
 at this when making your add/drop
 choices.
- You are not given a personalised schedule (you have the iCatt app)
- A Mafia Story: If you had Edition A
 ZXP730, you now have Edition B
 ZXT880 (no time change)

Course features

- In-person, not online
- 6 ECTS Credits (equivalent of 3 US credits)
- Focus on interaction: your participation is key!
- Readings, exercises and short essays may be assigned see the syllabus on BB.
- Travel time is given between lessons: you CAN take back-to back courses!
- Most classes meet twice a week for 2 hours each session, with the exception of:, ZXP690 Vitulli, ZXP689 Brunazzi, ZXP693 de Vargas Machuca, ZXP705 Paglia, ZXP705 Pagani, ZXP704 Boni, ZXS170 Boni, ZXS567 Boni/Napoli, Bellini ZXT857, Bellini ZXV390, ZXP710 Minciullo, and ZXW440 Capitani that meet once a week for 4 hours.



New courses

- <u>A Mafia Story-</u> **New course at 8:30-10:30 = ZXP730**. (if you registered online for ZXP730 you are now in ZXT880 at the same time (that is Edition B)
- ZXW790 International Marketing: Strategies for the Global Marketplace (Business and Economics)
- ZWX791 The International System in International Relations: Origins, Evolution, and
 Contemporary Challenges (International Relations)
- ZXV380 / ZXW792 Fashion Communication: History and Analysis Edition B (Fashion and Design)
- Cannatelli Entrepreneurship Lab (Edition A and B ZXP712 and ZXV378) starts on 4th
 March.
- Pagani ZXP696 first lesson possibly online or postponed

Academic policies (read them here)



- In-person attendance is mandatory for all classes; students must inform professors in advance if they cannot attend. Excused absences will not have a negative impact on your grade.
- Unexcused absences will have a negative impact on your grade.
- For classes that meet twice a week the maximum number of unexcused absences before a fail is five. For
 classes that meet once a week the maximum number of unexcused absences before a fail is two. (this may
 differ for some courses: ask your professors).
- **Exams cannot be rescheduled.** Read the <u>detailed syllabus</u> on Blackboard to know exactly when lessons, field trips and exams will be.

Do not book a flight for the end of term without checking/knowing your exam dates.

Add/Drop meetings to change your courses

1st week of Add/Drop

Wednesday 19 February: Students will receive an email with a link to the <u>website</u> with info about Add/Drop.

- 1. Select your Add/Drop appointment day and time:
- Step 1. Enter the <u>Book a meeting for Add/Drop week 1</u> link. Link is active from 14:30 on Thursday 20 February until Sunday 23 February at 23:59.
- 2. Complete the **Add/Drop form (linked on the website)**, where you will write the courses you wish to Add and/or Drop.

Complete this before the meeting and send to Olivia @ <u>international.advisor@unicatt.it</u> with the <u>email subject</u> and <u>document name</u> as your <u>LASTNAME_NAME_ADD_DROP</u>

- 1st week reservations: 20-23 February
- 1st week of Add/Drop: 24-28 February
- Go to your classes, and if you still want to change...
- 2nd reservations: 27 Feb 2 March
- 2nd week of Add/Drop: 3 7 March

Add/Drop meetings to change your courses

2nd week of Add/Drop

Thursday 27 February: Students will receive an email with a link to the same <u>website</u>.

- 1. Select your Add/Drop appointment day and time: Step 1. Enter the <u>Book a meeting for Add/Drop week 2</u> link. Link is active from 14:30 on Thursday 27 February until Sunday 2 March at 23:59.
- 2. Complete the **Add/Drop form (linked on the website)**, where you will write the courses you wish to Add and/or Drop.

Complete this before the meeting and send to Olivia @ international.advisor@unicatt.it with the email subject and document name as your LASTNAME_NAME_ADD_DROP

- 1st week reservations: 20-23 February
- 1st week of Add/Drop: 24-28 February
- Go to your classes, and if you still want to change...
- 2nd reservations: 27 Feb 2 March
- 2nd week of Add/Drop: 3 7 March

Suggestions for Add/Drop

- Verify your Add/Drop choices with your home advisor first! (check the course list and send them your course wishlist today!)
- Come to your online Add/Drop meeting with back-up choices in case your desired course/s are full.
- You also have the second week to modify your schedule don't panic!
- Send us an email if you don't need your appointment anymore so it can be given to someone else.
- You don't need an appointment if you only want to drop a course. Send an email with the Drop form attached and with LASTNAME_NAME_DROP in the email subject
- Waiting Lists for full courses will be created. If you tell us during the Add/Drop meetings that you wish to join the waiting list for a class, be sure to check your emails to see if you have been added to the course. If you don't respond to confirm by the given date then the spot in the course may be given to someone else.

Withdrawal

- To Withdraw means to officially leave a course after the Add/Drop period.
- A 'W' will be reported on your final Transcript of Records and no credits will be assigned; the 'W' means that you left the course during the semester. (There is no negative impact)
- You can withdraw from courses after Midterm exams. We will send an email.
- You will find the **Withdrawal form** on the international curriculum page; which you must complete and send to me / <u>international.advisor@unicatt.it</u> to officially leave a course.
- If you don't plan to complete a course or take the final exam for a course but you do not officially withdraw from it, your Transcript of Records will show a FAIL.



Courses with cooking labs

Cooking lab fee: 80€ per course

- ZXP699 Italy a country to savor Professor Pietroboni one cooking lab in a professional kitchen
- (Lab is on 25 or 27 March)
- ZXP698 / ZXS171 The discovery of Italy through its culinary traditions Professor Bettinelli and Casagrande cooking labs every week (LABS BEGIN ON THE 2° WEEK (WEEK COMMENCING 3 MARCH). Your professor will tell you more info in the first class).
- You have received an email with more information (including which day your lab is), and the link to pay the fee. Please pay by Friday 21 February! (Failure to pay will mean you are removed from the course).
- If you don't want to pay the fee, please let me know and I will remove you from the course.

Exams

Most International Curriculum final exams will be held between 26-30 May.

International courses end on or before the 30 May. You will not be asked to stay for an exam after that date!

The exams for each International course will be during the **regular lesson time for that course**. Read the syllabus /ask the professor for further details.

You do NOT need to register to the International curriculum exams.

(You **do** need to register for Academic curriculum courses. Listen to Laura Farrari later!)

Italian language courses are NOT part of the International curriculum. Contact Laura Ferrari for those courses.

If you require academic accommodations (extra time in exams, separate testing room, etc)

- We received your documentation in the application and I will email you with Midterm exam /Final exam accommodations offers.
- You should inform your professors of any needs you may have in the classroom.
- If you need extra time/separate room, I (Olivia) will manage your exams.
- If you have Academic Curriculum or Italian language courses make sure you inform Laura
 Ferrari of your needs ASAP.

Courses are managed via web pages and apps





- https://login.unicatt.it/

- iCatt App



- https://blackboard.unicatt.it/
- Blackboard app

- View list of classes
- View classroom number
- Activate your courses for BLACKBOARD
 (Only possible on the WEB page (not the App)

- View course material, announcements and grades
- Email professors



We recommend using Chrome and Firefox for all University platforms



Where can you see your courses?



- Go to your iCatt page
- Click on the tab Corsi (courses)



Where can you view the room number?



- Go to your iCatt page
- Click on the tab Courses
 - √ 1 Click on the arrow close to the title of the course
 - √ 2 Select the tab Spring 2° semestre
 - ✓ 3 Click on the star Add to favourites; this will help you to see the course on the iCatt APP



Be careful about the start date. Courses begin on 24 February unless I specify otherwise!

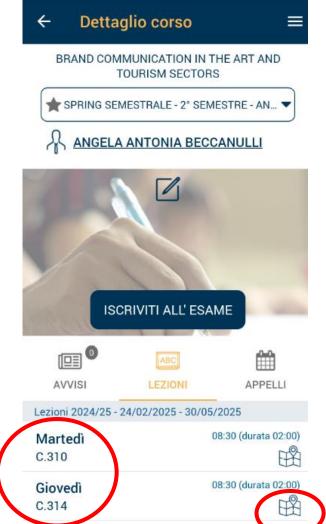
Notes on classrooms & buildings

The **letter** written before the room number indicates the building (e.g., C.310)

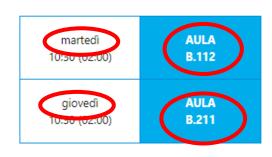
On the APP you can click the map which shows you the location of the building/room.

Index of the buildings:

- G= Gemelli: Main Campus L.go Gemelli, 1 –
 20123 Milano
- C = Carducci: Cattolica International Building –
 via Carducci, 28 20123 Milano
- SA = Sant'Agnese: Sant'Agnese Building via
 Sant'Agnese, 2 20123 Milano
- B = Buonarroti: Buonarroti Building piazza
 Buonarroti 30, entrance from via Giotto 20145
 Milano
- OL = Olona: Olona Building via Olona 2 –
 20123 Milano



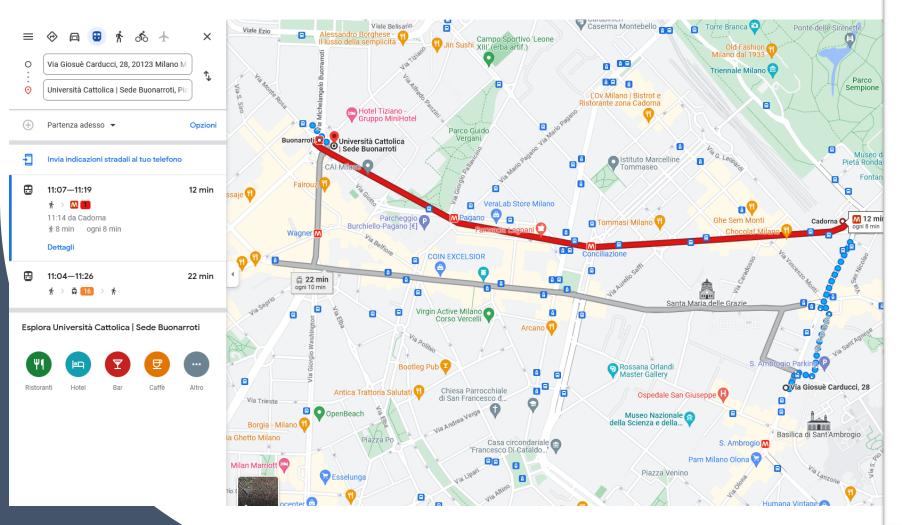
Check the board at the main entrance of the buildings in case of last-minute changes

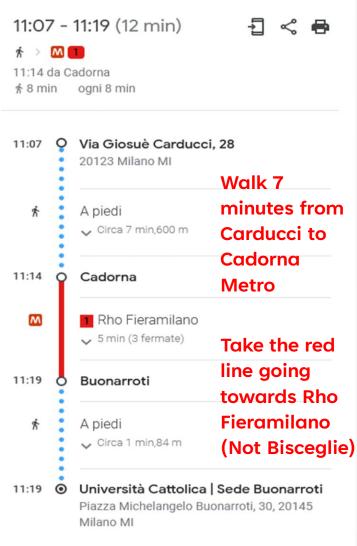


'AULA' means 'classroom'

Buonarroti building

Address: Piazza Buonarroti 30, entrance from via Giotto – 20145 Milano





Where can you activate Blackboard?

Catt

You must activate blackboard for each course through your iCatt page (web, not the app)

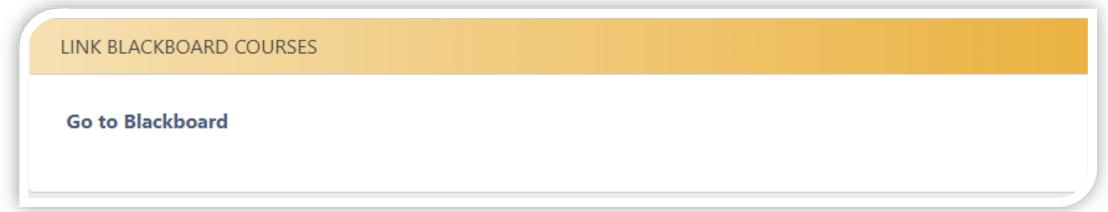
- On a computer, go to your iCatt page
 - ✓ 1 Click on the tab *Courses*, select the **Spring semester** course
 - ✓ 2 Click on the black 'BB Accedi' /'enter' button
 - √ 3 Click on 'select'/'seleziona' next to the professor's name (2024/25)
- Do these actions for each of your international curriculum classes (iCatt web version, NOT on the iCatt app).





How to enter Blackboard to see your activated courses

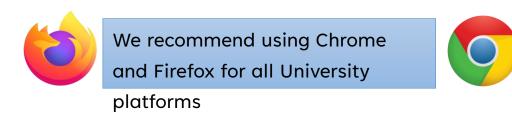
- Go to your iCatt page
- From the home page click on Go to Blackboard under the box LINK BLACKBOARD COURSES



You can also enter BB at this link and log in using your iCatt credentials:

http://blackboard.unicatt.it



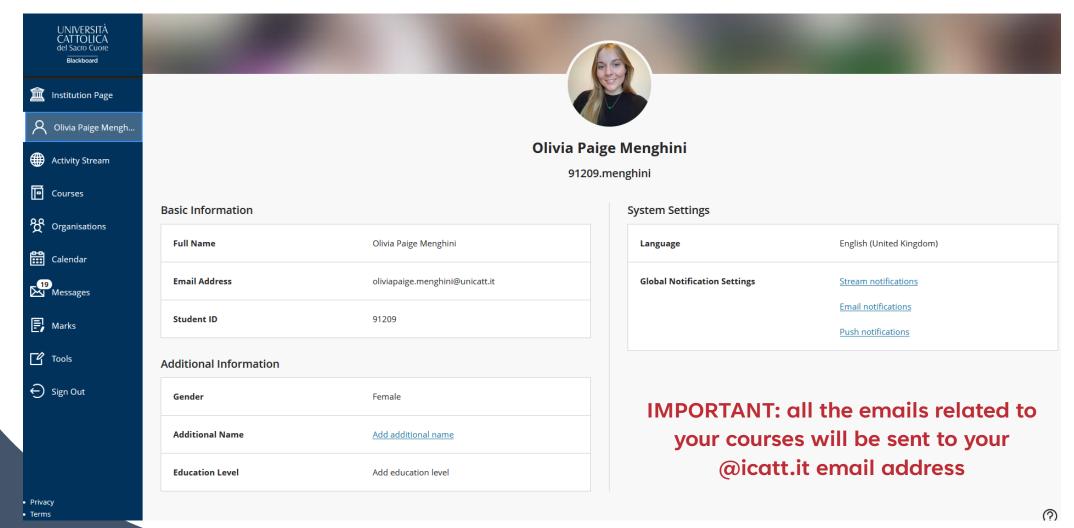




Blackboard: add your picture

LEARN

Adding your picture to BB helps your professor to identify you and mark you as present ©

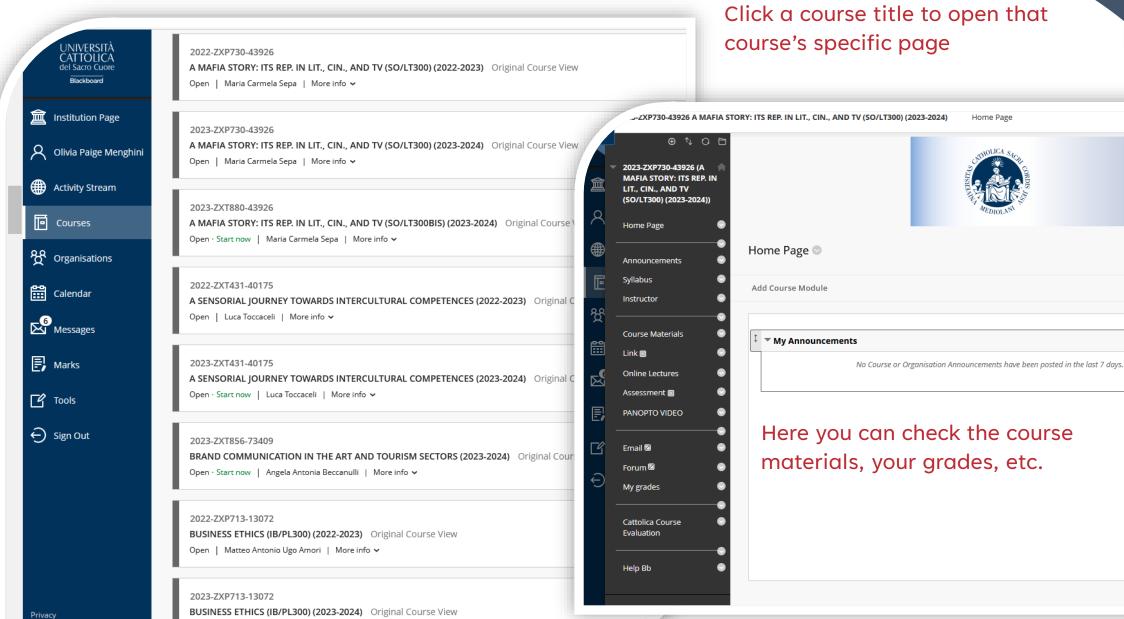


Your courses on Blackboard

Open · Start now | Matteo Antonio Ugo Amori | More info v



more announcements...



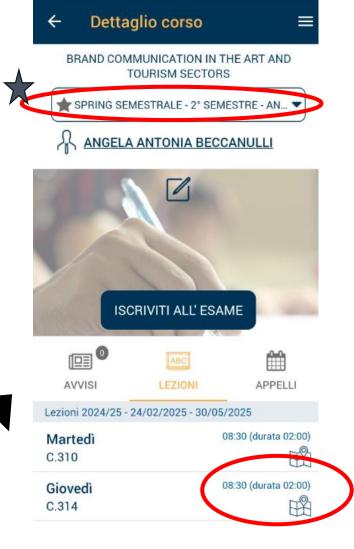
26

iCatt App

- View list of courses
- View building/ classroom number

You can view the room number in the section LEZIONI

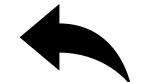
You are told about room changes in the section







Select the Spring course in the drop down menu and press the STAR



Click the map to open Google maps!



How grades are assigned

- During the semester your grades will be available on Blackboard.
- The absolute final course grade will be visible on your iCatt page at the end of the semester.
- Grades are assigned according to the Italian grading system (30/30). A grade below 18/30 is
 insufficient and will be marked as a Fail (failing grades from the <u>Academic Curriculum</u> do not show
 on the Transcript)
- Your home institution will convert the grade when Cattolica sends the final transcript to them via email at the end of your study abroad.
- Remember that you are not at your home institution and things are done differently elsewhere: you may be assessed differently and receive different grades.

Α	95-100	Excellent	29-30 (30L = A+)
A-	90-94	Very good	28
B+	85-89	Very good	27
В	80-84	Good	26
B-	75-79	Good	25
C+	70-74	Decent	24
С	65-69	Satisfactory	23
C-	60-64	Satisfactory	22
D+	55-59	Pass	21
D	50-54	Pass	20
D-	45-49	Barely Pass	18-19
F	44 and below	Fail	(18)

Cattolica International curriculum VS Cattolica Academic Curriculum

	Cattolica International Curriculum	Cattolica Academic Curriculum	
Course registration	 In December via dedicated link First-come first-served Limited spots in each class 	No action neededUnlimited spots in each class	
Blackboard courses	 Activation in iCatt done by students 	 Activation in iCatt done by students 	
Add/drop process	 Meetings from February 24-7 March Specific forms to be filled in by students Changes must be considered with home institution and must be approved by the International Office office 	 No Add/Drop form requested; students can modify study plan on iCatt Changes must be considered with home institution 	
Study plan in iCatt	 No action needed - It is completed by the International Office 	 Students can complete it under the tab: Online Registrar March 31 	
Exams registration	 No registration required ONE exam date. NO rescheduling or re-taking exams 	 Students must sign up to exams 4 days before the exam date 2 to 3 possible exam dates for each course 	
Grades	from 18/30 - 30/30Grades below 18 are marked as F (Fail)	from 18/30 to 30/30Grades below 18 are not recorded	
Advisors of reference	Olivia Menghini, Francesca De Martini	• Laura Ferrari	

Next orientation events

Today

11.30 am - 12 pm: G.A03 Franceschini - ISEP Exchange students' benefits (only for ISEP Exchange students)

12 pm - 12.30 pm: G.A03 Franceschini – Info session on Italian Language Course

2 pm - 3.30 pm: <u>G.A03 Franceschini</u> – Info session on Cattolica Academic Curriculum (the session will be held in English language)

Tomorrow

9.30 am - 10.30 am: G.A03 Franceschini - Info session on Cattolica Academic Curriculum (the session will be held in Italian language – you don't need to attend if you don't speak Italian)

12 pm – 1 pm: <u>Q&A virtual session</u>
The link will be sent to you on Wednesday



Thank you

oliviapaige.menghini@unicatt.it international.advisor@unicatt.it

International Curriculum page