



UNIVERSITÀ  
CATTOLICA  
del Sacro Cuore

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# Tuition and university fees guide

## for international students

(Milan; Brescia; Piacenza–Cremona;  
**Rome - Faculty of Economics**)

**ACADEMIC  
YEAR  
2023—2024**

This booklet provides some useful information relating to tuition fees for international students enrolled at the Università Cattolica del Sacro Cuore

Complete information is contained in the *General regulation for the determination of tuition and university fees 2023-2024*

### a) Non- EU Students with household income produced outside the EU and Associated States with UCSC International Scholarship

International students (with foreign qualifications and family income/ earnings generated outside the European Union and Associated States) have a fixed tuition rate for the three-year undergraduate, five-year single-cycle graduate programme, and two-year graduate degree programmes. The tuition fee for the first year of the three-year undergraduate and five-year single-cycle graduate programmes is €8,040.00, and for the second and subsequent years, it is €8,500.00. As for the two-year graduate degree programmes, the tuition fee for the first year is €8,540.00, and for the second year, it is €9,050.00. At the time of submitting the application for admission, candidates may apply for the UCSC International Scholarship, which offers a reduced tuition of €5,000.00 for the first year of the three-year undergraduate and five-year single-cycle graduate degree programmes, and €5,300.00 for the second and subsequent years. For the two-year graduate degree programmes, the tuition for the first year is €5,750.00, and for the second year, it is €6,100.00.

Students from African countries admitted into two-year graduate degree programmes taught in English may apply to benefit from a reduced tuition rate of €3.000,00 the first year, and €3.180,00 the second.

Students with a reported residence outside the EU and Associated States will have to add an additional €300,00 in university fees related to a mandatory insurance policy. The second instalment of tuition and university fees will account for that amount.

The UCSC International Scholarship will last for the expected duration of the degree programme and up to three years beyond, however the conditions for the renewal of the permit of stay, as established by the relevant ministerial guidelines (*Circolare Ministeriale* published each year), will need to be met each year for the renewal of enrolment onto the following year.

International students who obtain a Bachelor's at Università Cattolica may have the UCSC International Scholarship applied to a two-year graduate programme by submitting the request to Student Services at their campus.

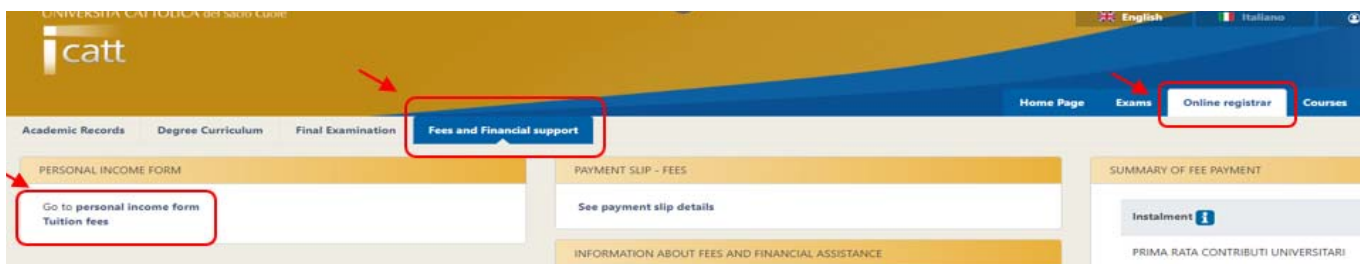
International students who benefit from the UCSC International Scholarship may not change in the course of their studies to a tuition scheme based on their family income. This applies to all degree programmes, including those run by the Faculty of Medicine and Surgery.

2023/24	1st year		2nd year	
	fixed tuition	tuition after Int.Scholarship	fixed tuition	tuition after Int.Scholarship
3-year undergraduate 5-year single-cycle	€ 8.040,00	€ 5.000,00	€ 8.500,00	€ 5.300,00
2-year graduate	€ 8.540,00	€ 5.750,00	€ 9.050,00	€ 6.100,00
2-year graduate African countries	€ 8.540,00	€ 3.000,00	€ 9.050,00	€ 3.180,00

## b) Students with family income generated in EU countries or Associated States (Italy excluded)

A fixed tuition has been set for students whose households produce income in countries belonging to the European Union (Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Czech Republic, Romania, Slovakia, Slovenia, Spain, Sweden, Hungary) and Associated States: EFTA countries (Iceland, Liechtenstein, Norway, Switzerland), Principality of Andorra, Principality of Monaco, Republic of San Marino and Vatican City.

Students who fall in this category MUST submit an income form that reports the produced income in the aforementioned countries of any of the students' parents (including any of their life partners or new spouses) or of the students themselves if independent or married (including their spouse or life partner), in compliance with paragraph 2.1 , lit. g) and h), p. 6 of the General Regulations. In this case it is necessary to select the appropriate option when filling in the form online on the iCatt page (ONLINE REGISTRAR — FEES AND FINANCIAL SUPPORT — PERSONAL INCOME FORM) **by 4 December 2023**.



**IMPORTANT:** Should the household income be equivalent to or higher than €100.000,00, even if partially or fully generated abroad, students are required to select the maximum tuition rate for their chosen programme, which will be applied to them. In this case, students are not required to submit an income form and must select the appropriate box when entering the online form in iCatt (see below).

### Self-Certification of the Financial Situation of Your Household

Select the option:

*Declaration reserved for students belonging to conventional households with an equivalent income equal to or higher than €100,000.00, which results in the application of the maximum amount payable for tuition and university fees. This condition is also to be used for those who fill the NR (Nuovi Residenti) section in the FP2022 income model for tax declaration.*

#### AUTOCERTIFICAZIONE DELLA CONDIZIONE ECONOMICA DEL NUCLEO FAMILIARE CONVENZIONALE / SELF-CERTIFICATION OF THE FINANCIAL SITUATION OF YOUR HOUSEHOLD

- Dichiarazione riservata allo studente appartenente al  **nucleo familiare convenzionale**  il cui reddito equivalente (se uguale o superiore a € 100.000,00) comporta l'assegnazione dell'**importo massimo** dei contributi universitari dovuti. Questa condizione va utilizzata anche per coloro che compilano il QUADRO NR "Nuovi Residenti" del modello REDDITI PF2023.

Declaration reserved for the student belonging to a **conventional household** whose equivalent income (equal or higher than € 100,000 00) entails the application of the maximum amount payable of tuition and university fees. This condition is also to be used for those who fill the NR (Nuovi Residenti) section in the FP2023 income model for tax declaration.

Enrolment on the first year of the programme:

€ 6.000,00 for enrolment on a three-year undergraduate degree programme or a five-year single-cycle degree programme;

€ 6.250,00 for enrolment on a two-year graduate degree programme;

OR Maximum tuition rate for the programme in the case of a reported household income equivalent to or higher than € 100,000.00.

For enrolment on the second year of the programme:

€ 6.360,00 for enrolment on a three-year undergraduate degree programme or a five-year single-cycle degree programme;

€ 6.625,00 for enrolment on a two-year graduate degree programme;

OR Maximum tuition rate for the programme in the case of a reported household income equivalent to or higher than € 100,000.00.

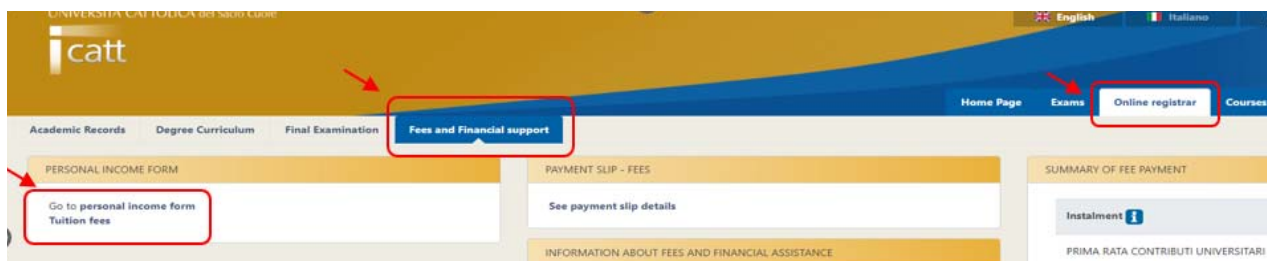
The tuition rates above are not applicable to:

- the degree programmes run by “A. Gemelli” Faculty of Medicine and Surgery, that have their own fixed tuition rates;
- the degree programme in Primary education (campuses of Milan, Brescia and Piacenza);
- the undergraduate degree programme in Economics and corporate management, “Service management” track;
- the degree programme in European studies in investor relations and financial communication run in conjunction by the Faculties of Linguistic Sciences and Foreign Literatures, and Banking, Finance and Insurance Sciences, in collaboration with Università della Svizzera Italiana (Lugano, Switzerland).

Those with an annual income produced in one of the aforementioned countries and that is inferior to €100,000.00 are required to self report that income using the online form available via the student personal page in iCatt **no later than 4 december 2023**. They will also be required to upload all relevant documentation in the requested format.

### c) Students with income produced outside the EU or Associate States

Students who report income generated abroad (even only in part) in countries that do not belong to European Union and Associated States, and who do not wish to claim benefit of, or who are not eligible for, the UCSC International Scholarship as described previously in section a), after having selected the appropriate section in the online form found in their iCatt page (ONLINE REGISTRAR — FEES AND FINANCIAL SUPPORT — PERSONAL INCOME FORM) must follow the instructions they will receive via email.



The documents that need to be submitted are the following:

- the REDD1-2023/A form reporting the income for the primary household, to be completed as shown on the form;
- complete copies for each person earning income applicable to the household in question, of the tax and income declarations officially translated and emitted by the Italian Consular Representation for the country of the reported income, and from which will be determined, for each component of the household, the net income after taxation imposed by the state.

***N.B. The qualified office will apply the annual exchange rate for 2022 provided by Banca d'Italia.***

- the registered family status (also self-certified). If the parents are separated/divorced, attach a copy of the sentence duly translated into Italian. If the parents are not legally separated or divorced and have two separate family statuses, both family statuses or the corresponding self-certification must be produced. If one or more members of the student's household have a 100% disability, please attach, for each person, a duly translated certification confirming the disability.

**Additional aids and exemptions that are only applicable to students who fall under the C) category**

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**STUDENTS WHO ENROL ON A PART-TIME BASIS (EXCEPT FOR PROGRAMMES WITH STATE PROGRAMMED ACCESS)**

Students with EU citizenship who enroll on a part-time basis - by contacting Student Services - are required to pay the first instalment of tuition and university fees for the same amount established for the full-time scheme.

All subsequent instalments will be reduced as follows:

Second instalment: 50% of the amount for students enrolled full-time;

Third instalment: 50% of the amount for students enrolled full-time;

Fourth instalment: 50% of the amount for students enrolled full-time, and an additional reduction of € 200,00;

Fifth instalment: 50% of the amount for students enrolled full-time, and an additional reduction of € 200,00.

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**HOUSEHOLDS WITH DISABLED MEMBERS**

If one or more members of the student's household have a 100% disability, a reduction is applied to the extent indicated below:

1 family member: 10%;

2 family members: 20%;

more than 2 family members: 30%.

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**MATERNITY EXEMPTIONS**

Female students on maternity leave can submit an application for a reduction in tuition and university fees and/or extension of the payment deadline for installments following the first, strictly by 29 January 2024.

The maternity status must be certified with suitable translated documentation.

The file will be examined by the Grants Commission for the purpose of granting a possible reduction in the amount of the contributions (reduction in any case not exceeding the total amount of the fifth instalment), as a consequence of the greater difficulties that they have to face in the university course for effect of maternity status.

### STUDENTS WHO ARE AWARDED A SCHOLARSHIP BY THE ITALIAN GOVERNMENT

Students who have been awarded a scholarship by the Italian government, as part of development cooperation programmes and cultural and scientific intergovernmental agreements, must transmit, during the enrolment or renewal of enrolment, a certification attesting the award of this scholarship. The University will grant total exemption from enrolment fees, tuition and university fees with the exception of the regional tax for the right to university study.

### STUDENTS WHO ARE EMPLOYED

Employment must be attested by the 2023 tax return, duly translated, relating to the 2022 calendar year.

In the event that the income from work received net of taxation is equal to or greater than €9,000.00, a 15% reduction to tuition is applied.

This financial aid is not given to students who produce income from shareholdings in companies.

## Number of instalments, deadlines and refund policy

INSTALMENTS	DEADLINES
<b>FIRST INSTALMENT (*)</b> Includes: Enrolment fee, reimbursement of expenses + stamp duty (virtually paid) due on the enrollment application, regional tax for the right to study, fixed deposit on university fees	22 September 2023, unless a different deadline was set for the specific degree programme as set out in the admission guidelines.
<b>SECOND INSTALMENT</b>	11 December 2023
<b>THIRD INSTALMENT</b>	31 January 2024
<b>FOURTH INSTALMENT</b>	29 March 2024
<b>FIFTH INSTALMENT</b>	31 May 2024

(\*)

### WITHDRAWAL AFTER PAYMENT OF FIRST INSTALMENT OF TUITION AND UNIVERSITY FEES AND REFUND POLICY.

The refund policy for international students, please read: <https://international.unicatt.it/ucscinternational-about-the-university-refund-policy>

### WITHDRAWAL AFTER ENROLMENT AND FIRST INSTALMENT OF TUITION AND UNIVERSITY FEES REFUND POLICY.

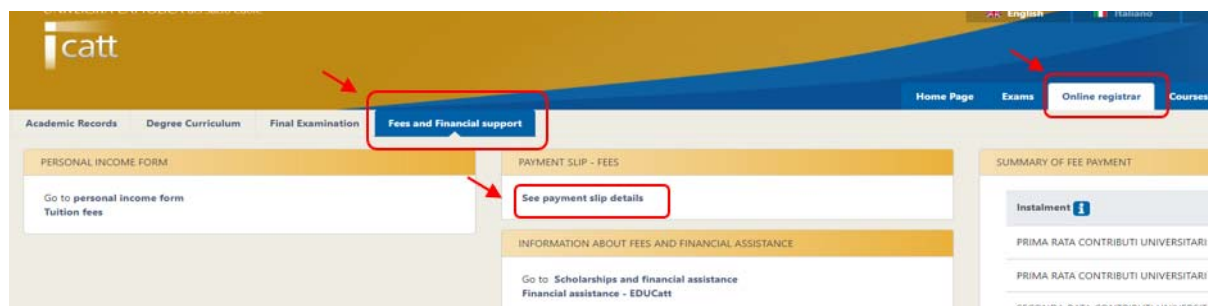
The first installment is refundable, but €400 will be withheld if withdrawal is formalized within 14 days after completing enrolment. Enrolment is considered finalized with the submission of the Enrolment Request Form (*Domanda di Immatricolazione*) in electronic format.

After the 14 days have passed, only the amount pertaining to the regional tax will be refundable.

N.B. the above does not apply to degree programmes run by the "A. Gemelli" Faculty of Medicine and Surgery. Please refer to the specific degree programme's refund policy in the programme's call for admission (*Bando di Concorso*).

## How to pay your tuition and university instalments

Currently, the only available method to pay for subsequent tuition and university fee instalments after the first one is through the PagoPA system integrated on your iCatt page (ONLINE REGISTRAR — FEES AND FINANCIAL SUPPORT — SEE PAYMENT SLIP DETAILS). You can pay **by credit card or use your pre-paid Carta Ateneo+ card** by following the online instructions directly on the payment portal in iCatt.



### IMPORTANT

Do not pay via wire-transfer because your payment may not be assigned to the proper account if not traced by our enrolment system.

## Late payments and how to remove any administrative block on your account

If payment of the instalments is made after the deadline, the system automatically determines - based on the extent of the delay - the late fee that will be added to your total for the instalment concerned and update the payment slip with the new amount due.

In the event of non-payment of the instalment, you will have an administrative block starting from the day following the payment deadline which will be removed only after the simultaneous payment of the instalment and the related late fee is received. An administrative block on your account entails the impediment to carry out operations related to your studies; in particular, it will not be possible to register for exam sessions or for the final graduation exam until the block is removed.

Please note that the administrative block on your student account is kept until the day following that of the registration of the payment. If the payment of the late fee is deferred, you may contact the Student Services on your campus, attaching the appropriate receipt of payment.

## Contacts

For any information contact us through your iCatt page by selecting the reference area.

